

# ST TERESA'S

NURSERY AND PREPARATORY SCHOOL



## Admission to St Teresa's 2010/2011

**The start of the Admissions process is a pupil's registration for entry into the school. This consists of completing a Registration Form and paying the Registration Fee and should be done after the first visit and before the Welcome Day.**

**The first visit involves a meeting with the Headmistress and a tour of the school. Next, each child is invited to spend a Welcome Day in school during which she is assessed and the results of the assessment are communicated to the parents.**

### **Nursery PLUS and Pre-Prep Departments.**

Nursery children spend a morning with us and are observed playing and socialising with their peers. Girls in the Pre-Prep spend a whole day with us. This gives them the opportunity to meet their peers and the class teacher and provides us with the opportunity to observe them in situ. At this time the girls' literacy and numeracy skills are assessed informally through classroom activities.

### **Preparatory Department**

Prep girls spend a whole day with us and during the welcome visit the girls are given a more formal assessment. We ensure that the girls are given an opportunity to socialise with their peers, have lunch and enjoy other classroom and social activities.

### **Acceptance**

On acceptance of a place, parents are asked to complete a Form of Acceptance and pay a deposit which is refundable when the pupil leaves the school.

### **Assisted Places**

St Teresa's Preparatory School offers one means-tested assisted place per year to new girls joining St Teresa's from Year 3. Forms are available to download from our website ([www.stteresasschool.com](http://www.stteresasschool.com)) or from Annabel Charles, Admissions Registrar on [a.charles@stteresas.surrey.sch.uk](mailto:a.charles@stteresas.surrey.sch.uk) or by calling her on 01372 750204.



[www.stteresasschool.com](http://www.stteresasschool.com)

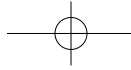


## FEES

### Academic Year 2010/2011

Pre-Prep Pupils (2+ to 7+ years)		£ per term
Nursery PLUS (Boys & girls 2+) (8.30 - 12.00 or 12.30-4.00)		220 per session per term
Lunch (12.00-12.30)		26 per day per term
Extended day available (4.00-6.00)		6.50 per hour or part thereof
Early drop-off from 8am - No extra charge but by prior arrangement		
Reception (4+ to 5+ years)		2315
Years 1 and 2 (5+ to 7+ years)		2545
Preparatory Pupils		
Years 3-4 inclusive (7+ to 9+ years)		3175
Years 5-6 inclusive (10+ to 11+ years)		3455
Weekly Boarding (Sunday pm to Friday pm)- Additional fee		2650
Full Boarding – Additional fee		3240
<b>All fees include a mid-morning snack and full day fees also include lunch.</b>		
Extras:	Dancing Tap or Modern (Year 3 to Year 6)	61
	Music Individual Lessons* Singing* Hire of Instrument	Available on request Available on request Available on request
	Chess	46
	Gym	72
	Drama Year 5	41
	Drama Year 6	46
	Supervised Homework (4 - 6 pm) includes a drink & biscuit	6.50 per hour
<b>Occasional Boarding:</b> Available at £43 per night subject to availability		
<b>TRANSPORT</b> (return fare)		
	Zone 1 & 2	440
	Zone 3	485
	Zone 4	495

\* Payable direct to visiting music teachers



### Registration

All applications must be accompanied by a fee of £50 to cover registration. This fee is non-returnable.

### Deposit

On acceptance, parents are required to pay a deposit as follows:

Day Girls	£350
Boarders from EU Countries	£650
Boarders from outside the EU	£5000

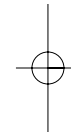
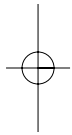
This deposit will be held as collateral against expenses incurred during their daughter's final term at the school (i.e. it will be offset against the final incidentals account and a refund will be made where applicable). However, should their daughter fail to enter the school at the term indicated on the Form of Acceptance, the parent is liable to pay the first term's fees, less the deposit already paid.

### Payment of Fees

Payment both for fees and the previous term's extras are due on the first day of each term, unless the monthly instalment payment system has been previously agreed. Interest of 0.5% per week will be charged on amounts overdue. It should be noted that acceptance of a place constitutes an agreement to pay fees due on or before the first day of each term.

### Withdrawal of Pupils

A full term's notice **in writing** to the Headmistress, is required before a pupil is removed from the School, failing which a full term's fees are payable in lieu. Similar notice is required if there is to be any other change in status e.g. if boarding, music tuition, transport or other extra is to be discontinued, failing which a full term's fees are payable.

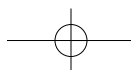


## CURRICULUM

The curriculum at the Prep School is broad and balanced. While the focus must be on the core subjects of English, Mathematics and ICT, our pupils enjoy a wealth of other subjects.

In Nursery PLUS, children are taught by Early Years specialists. In the Pre-Prep, Music, Dance and PE are also taught by specialist teachers and French is taught from Reception. From Reception all girls also have weekly swimming lessons.

In the Prep School we have a wealth of specialist teachers. Pupils are set for Mathematics, Science and English. Educational visits and a wide variety of extra – curricular activities enhance our diverse and stimulating curriculum.





## STAFF

### Headmistress

Mrs Mary A Arnal BA (Hons) MSc PGCE FRSA

### Bursar

Mr Peter J A Large BA (Hons)

### Teaching Staff

Mrs F Browne LGSM  
Miss S Bryett BA (Hons)  
Miss L Herrington NNEB  
Mrs E Larque M.Sc., PGCE, Dip. Soc  
Mr T Martin BA (Hons) PGGE  
Mrs D Miller Cert Ed  
Mrs S Mitchell BA (Hons)  
Mrs S Morgan BA (Hons) PGCE  
Mrs A Paradise Cert.Ed. RSA Dip Spld  
  
Mrs A Richard BA (Hons), MA., PGCE.  
Mrs L Valentine BA  
Mrs C Yalden GRSM (Hons) ARCM ARCO PGCE

Head of Drama  
Head of KS1 and Early Years  
Nursery  
Head of Science  
Head of French & RE  
Head of English  
Head of PE  
KS2 Teacher and ICT Co-ordinator  
Acting Deputy Headmistress/  
Head of Learning Support  
KS1 Teacher  
Head of Art & Textiles  
Head of Music

### Peripatetic Music Staff:

Miss C Cook GRSM LRCM  
Miss A Hoylard L.T.C.L  
Mrs D Huber ALCM  
Mrs A Martin B.Ed.M.Mus, M.Phil.,L.T.C.L  
Miss H McQueen BA ARCM  
Mr A Nash GLCM  
Mr B Rivers  
Mrs L Gladigau ACWCMD Ad Cert RAM LWCMD  
Mr N Rye  
Mr D Steven B.A. (Hons) LRAM  
Mrs G Wallace GRSM LRAM  
Miss S A Werry B.Mus (Hons) PGCE

Violin  
Clarinet/Saxophone  
Piano  
Recorder  
Oboe  
Brass  
Cello  
Voice  
Drums/Percussion  
Guitar  
Violin  
Flute

### Non-teaching Staff

Mrs J Clarke  
Mrs C Harman  
Mrs C Miles  
Mrs A Charles  
Mrs C Acres

PA to the Headmistress / School Secretary  
Administration Assistant  
Administration Officer  
Admissions Registrar  
Homework Supervisor